



## ***LL.D. Program***

### ***Japanese Government Scholarship & Self-Financing Students*** **Application Guidelines (Fall 2019 Admissions)**

#### **1. Introduction**

Please read the following Application Guidelines before submitting an application.

Kyushu University's *LL.D.* program offers students the unique opportunity of preparing a doctoral thesis in English whilst studying at a Japanese university. Participants will pursue a closely supervised program of research prior to submitting a final dissertation. The program is designed to provide students with the skills necessary to complete high-level research in law.

The doctoral thesis may be on any law-related subject agreed in consultation with the academic supervisors and approved by the faculty.

**If you are applying for a Japanese Government Scholarship, please read Sections 6-7 very carefully.**

Full details on the *LL.D.* program are available at the program web site:

<http://www.law.kyushu-u.ac.jp/programsinenglish/>

#### **2. Purpose of Program**

Kyushu University's *LL.D.* program offers students the unique opportunity of preparing a doctoral thesis in English whilst studying at a Japanese university. The program is designed to provide students with the skills necessary to complete high-level research in law.

Participants will pursue a closely supervised program of research prior to submitting a final dissertation.

### 3. Subject Areas for Doctoral Dissertation

The doctoral thesis may be on any law-related subject agreed in consultation with the academic supervisors and approved by the *LL.D. Faculty Committee*.

A full list of professors and their research interests can be found at:

<http://www.law.kyushu-u.ac.jp/programs/english>

### 4. Admission Requirements

For admission to the *LL.D.* program, applicants must meet the following requirements:

1. A Master's degree (in law or a related discipline) from an accredited university. All applicants are expected to have engaged in some form of law study at graduate level.
2. A good command of English. A TOEFL score of 600+ (paper-based), or 100+ (Internet-based) or equivalent is required for non-native English speakers.
3. Sufficient financial support for the duration of the program. Further details on the costs of studying on the *LL.D.* program, including tuition and other fees, are available at the program web site.

### 5. Application Materials

Applicants are requested to submit by registered airmail or equivalent (i.e. *Federal Express, DHL* etc.), **an original and one copy** of the following documents to the Faculty of Law, Kyushu University **before January 11, 2019** (applications arriving after that date cannot be accepted:

1. Completed **LL.D. Application Form** (form attached below). Please note: (1) It is very important that the name that you include in Section 1 of the Application Form is the same as the name in your passport. The Student Visa of successful applicants will be issued with the name provided in Section 1, and it can cause problems at immigration when entering Japan if the names are different. (2) Nationality. You must indicate if you have dual nationality or Japanese nationality.
2. A photocopy of **Graduation Certificate** of the last university and graduate school attended, OR a **Certified Letter** from the university at which the applicant is currently attending, stating the expected graduation date.

3. **Official School Transcript** of the last school from which the applicant graduated and that which the applicant is currently attending.

4. **Two Letters of Recommendation** from the Dean, the applicant's supervising professor or other teaching staff who have had direct contact with the applicant; or from a supervisor in the employing body with personal knowledge of the applicant (forms attached below). If you want a Japanese Government Scholarship, one Letter of Recommendation must be from the Dean.

5. For non-native speakers, **proof of English proficiency** must be provided. A TOEFL score of 600+ (paper-based), or 100+ (Internet-based) or equivalent is required for non-native English speakers.

6. A copy of any Master's thesis that has been written in English, a substantial piece of written work in English OR - if the student is currently enrolled on an *LL.M* program at Kyushu University - a 20 pages draft of the *LL.M.* thesis.

All application materials should be typed **in English** on the attached forms or additional sheets of A4 paper. In the event materials required above are in a language other than English or Japanese, a translation into one of these languages must be attached.

Application materials will **not** be returned to applicants.

## **6. Application Procedure**

Question 6 of the Application Form asks whether you wish to receive a Japanese Government Scholarship. Section 7 below describes the additional conditions of eligibility for the scholarship. All interested applicants should check carefully that they are eligible.

The application procedure is different depending on whether you are applying for a Japanese Government Scholarship or not:

### ***i. Applicants NOT wishing to receive a Japanese Government Scholarship***

After receiving the application Kyushu University may decide to hold an interview.

Interviews will be held either by Skype, phone or (if it is convenient) in person in mid-January 2019.

Applicants will be informed of the result of their application to the *IEBL*, by mid-March 2019.

*ii. Applicants wishing to receive a Japanese Government Scholarship*

After receiving the *LL.D.* Application Form, Kyushu University may decide to hold an interview.

Interviews will be held either by phone, Skype or (if it is convenient) in person, in mid-January 2019

If the *LL.D.* Admissions Committee decides to award a scholarship, the applicant will be informed **very soon after the interview.**

A student who has been awarded a scholarship will then be required to submit the Japanese Government Scholarship Application Form. This form will be provided to all successful candidates by e-mail.

The completed Scholarship Application Form must be submitted before **January 31, 2019**

Formal confirmation of a place on the program and the award of the scholarship will be informed to the candidate by mid-March 2019.

**7. Conditions of Eligibility for the Japanese Government Scholarship**

To be eligible for a Japanese government scholarship, an applicant must meet all of the following conditions:

- (1) **Nationality:** Applicants must be citizens of a nation recognized under the foreign scholarship program of the Japanese Ministry of Education, and be resident in that nation until they come to Japan after they are awarded the Scholarship. Anyone holding Japanese nationality is not eligible to receive a scholarship.
- (2) **Education:** Applicants must hold a Bachelors degree in Law from an accredited University. In the event they are currently studying law at a university, graduation should take place before October 1, 2019 in order to qualify.
- (3) **Age:** All applicants must be under 35 years of old as of April 2, 2019. i.e., Any candidate born before April 1, 1984 is not eligible for a Japanese Government Scholarship. Exceptions may be made to this age restriction depending on individual circumstances, such as compulsory military service or loss of educational

opportunities caused by war or other situation. If you wish to seek an exemption, please send a written inquiry to the Admission Office of the *LL.D.* Program explaining your particular circumstances. YLP graduates can apply within 5 years of graduation.

- (4) **Military personnel** are not eligible for this scholarship if they remain on active duty.
- (5) **Other financial support:** Persons already receiving financial support from their home government or other organization are ineligible for a Japanese government scholarship.
- (6) **Arrival in Japan:** In principle, applicants must be able to arrive in Japan during the period specified by the accepting university, i.e., two weeks before the first day of the course conducted by the accepting university. If the applicant cannot arrive in Japan during the specified period for personal reasons, travel expenses to Japan will not be paid.
- (7) **Already enrolled as a Student, etc.** Those who are already enrolled in a Japanese university or other institution with a residence status of "Student"(留学) or who are going to be enrolled, or plan to enroll, in a Japanese university or other institution as a privately-financed international student from the time of application to the MEXT scholarship program in the applicant's country until the commencement of the period for payment of the MEXT scholarship may not receive the scholarship. However, this stipulation does not apply to privately-financed international students who, even though they are enrolled, or are planning to enroll, in a Japanese university, verifiably complete their studies before the start of the scholarship payment period, return to their home country at the time of the scholarship application, and newly acquire the "Student" residence status and come to Japan

## 8. Warning

(1) Students will have their enrollment at Kyushu University withdrawn immediately in the event of **any** of the following:

- If the applicant is found to have made false statements on his/her application.
- If the applicant is subject to disciplinary measures or has been found to have no promise for academic achievement by the University.
- If the applicant is absent from University for a prolonged period of time without permission.
- If the student has insufficient resources to finance their studies in Kyushu

University.

(2) Japanese Government Scholarships for the 2019-2022 *LL.D.* Program have not been finally confirmed. The Ministry of Education is expected to confirm them by the beginning of December 2018. We will provide final confirmation of the scholarships on the program home page:

<http://www.law.kyushu-u.ac.jp/programs/english/iebl/>

## **9. Inquiries**

Inquiries by phone cannot be accepted. Written inquiries regarding this program and submitted materials should be addressed to:

Admission Office of the *LL.D.* Program,  
Graduate School of Law, Kyushu University,  
744 Motooka, Nishi-ku,  
Fukuoka 819-0395, Japan.

Alternatively, candidates may correspond by fax or e-mail:

Fax: 81[Japan]-92-802-5407  
E-mail: [admission@law.kyushu-u.ac.jp](mailto:admission@law.kyushu-u.ac.jp)

### LL.D. Program Application Form

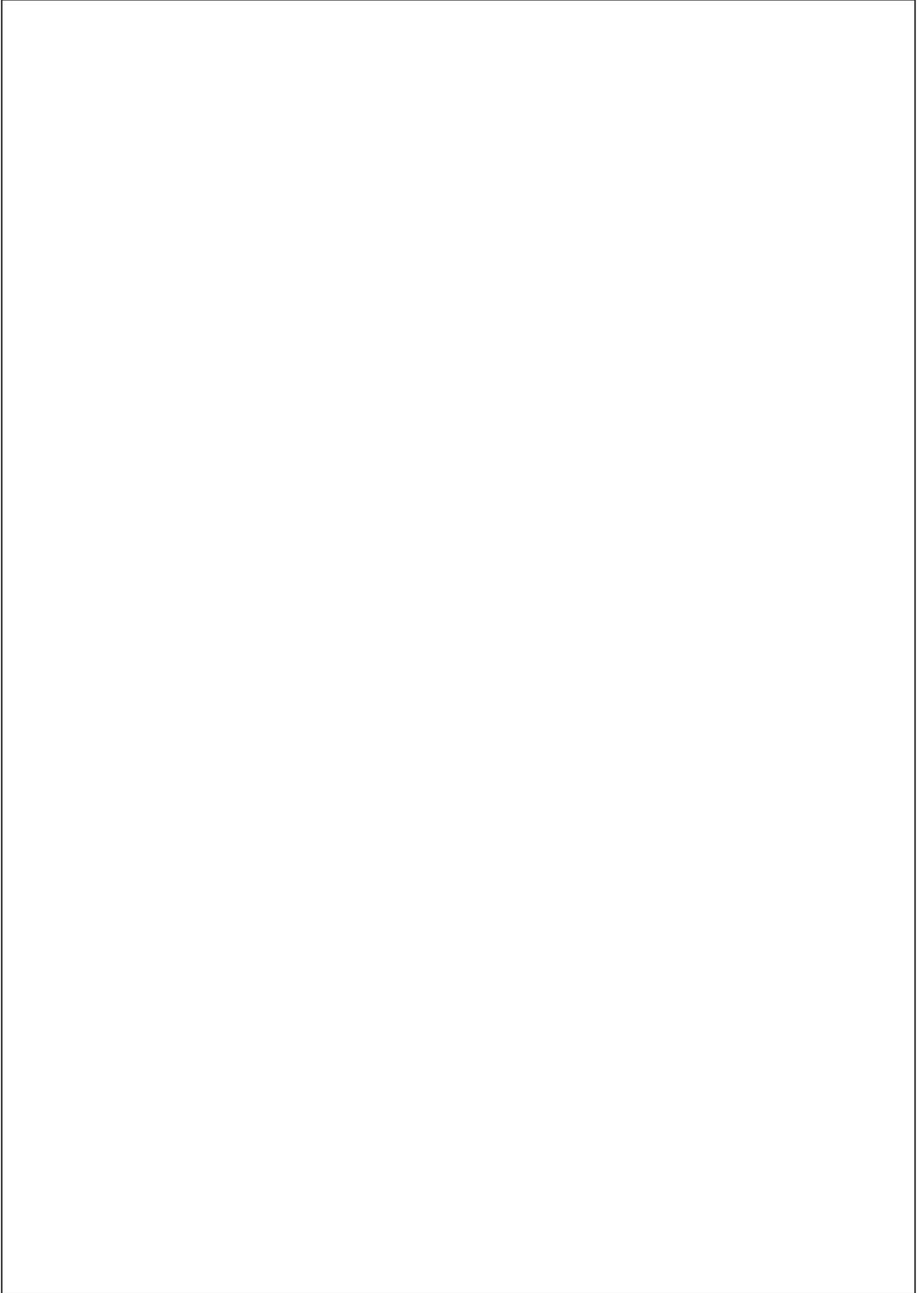
| 1. APPLICANT INFORMATION    |          |               |   |               |  |
|-----------------------------|----------|---------------|---|---------------|--|
| <b>Last Name</b>            |          | <b>First</b>  |   | <b>Middle</b> |  |
| <b>Contact Address</b>      |          |               |   |               |  |
| <b>Nationality</b>          |          | <b>E-mail</b> |   |               |  |
| <b>Phone</b>                |          |               | Please<br>paste a<br>passport<br>sized<br>photo<br>here |               |  |
| <b>Age</b>                  |          |               |   |               |  |
| <b>Date of Birth</b>        |          |               |   |               |  |
| <b>Gender</b>               | <b>M</b> | <b>F</b>      |   |               |  |
| 2. EDUCATION HISTORY        |          |               |   |               |  |
| <b>Elementary School</b>    |          |               |   |               |  |
| <b>Attended From – To</b>   |          |               |   |               |  |
| <b>Secondary School (1)</b> |          |               |   |               |  |
| <b>Attended From – To</b>   |          |               |   |               |  |

Candidate Application Checklist: 1. Completed Application Form 2. Proof of English Proficiency 3. TWO Recommendation Letters

Date: \_\_\_\_\_ 4. Transcript from University 5. Degree Certificate 6. Master's Thesis

|                                       |            |                       |  |
|---------------------------------------|------------|-----------------------|--|
| <b>Secondary School (2)</b>           |            |                       |  |
| <b>Attended From - To</b>             |            |                       |  |
| <b>Higher Education</b>               |            |                       |  |
| <b>Attended From-To</b>               |            | <b>Degree Awarded</b> |  |
| <b>Higher Education</b>               |            |                       |  |
| <b>Attended From-To</b>               |            | <b>Degree Awarded</b> |  |
| <b>Total Years of Schooling</b>       | ____ Years |                       |  |
| <b>3. EMPLOYMENT HISTORY</b>          |            |                       |  |
| <b>Name &amp; Address of Employer</b> |            |                       |  |
| <b>From - To</b>                      |            | <b>Position</b>       |  |
| <b>Name &amp; Address of Employer</b> |            |                       |  |
| <b>From - To</b>                      |            | <b>Position</b>       |  |

**4. ENGLISH ABILITY** (Please indicate your TOEFL [or equivalent] score)**5. THESIS PROPOSAL** (In less than 2,000 words, please write a research proposal for a topic that is suitable for an LL.D. program.)**PROPOSED THESIS TITLE:****SUMMARY:**



| 6. JAPANESE GOVERNMENT SCHOLARSHIP  |  |  |  |
|---|--|--|--|
| Do you wish to be considered for a Japanese Government Scholarship?<br>(By answering <b>NO</b> to this question you are indicating a willingness to privately finance your studies at Kyushu University.) |  | <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b> |  |
| If you answered <b>YES</b> to the above question and are <b>NOT</b> awarded a scholarship would you be willing to enroll as a privately financed student at Kyushu University?                            |  | <input type="checkbox"/> <b>YES</b> <input type="checkbox"/> <b>NO</b> |  |
| 7. DECLARATION & SIGNATURE  |  |  |  |
| I certify that my answers are true and complete to the best of my knowledge.  |  |  |  |
| If this application leads to my enrolling at Kyushu University, I understand that false or misleading information in this application may result in my enrollment at Kyushu University being terminated   |  |  |  |
| <b>SIGNATURE</b>  |  | <b>DATE</b>  |  |

**(Optional)** Could you please indicate how you became aware of the *LL.D.* program at Kyushu University, (e.g. Internet, friend, poster, pamphlet etc.)

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## RECOMMENDATION (1)

To: President of Kyushu University

※To the RECOMMENDER: Please write a statement concerning the applicant, stating how long and in what connection you have known him/ her, your evaluation of his/ her character, your speculation on the applicant's potential for success as a graduate student and his/ her potential for independent research ( use space below)

On behalf of

(Name of Applicant): \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
Family First Middle

CONFIDENTIAL

IMPORTANT: Please evaluate the applicant's qualification, compared with the last 5 years students, by checking the appropriate space below, and specifying first the group with which you have compared him/her.

| QUALIFICATION                             | Excellent<br>(upper 5%) | Good<br>(6-20%) | Satisfactory<br>(21-50%) | Average or below<br>(lower 50) | No basis for<br>judgement |
|---|-------------------------|-----------------|--------------------------|--------------------------------|---------------------------|
| <b>①KNOWLEDGE</b>                         |                         |                 |                          |                                |                           |
| Intellectual ability                      |                         |                 |                          |                                |                           |
| Knowledge in subject of<br>proposed study |                         |                 |                          |                                |                           |
| General knowledge                         |                         |                 |                          |                                |                           |
| <b>②GOOD JUDGEMENT &amp; EXPRESSION</b>   |                         |                 |                          |                                |                           |
| Imagination                               |                         |                 |                          |                                |                           |
| Oral Expression                           |                         |                 |                          |                                |                           |
| Written Expression                        |                         |                 |                          |                                |                           |
| <b>③COMMON SENSE</b>                      |                         |                 |                          |                                |                           |
| Industry and<br>Perseverance              |                         |                 |                          |                                |                           |
| Emotional stability                       |                         |                 |                          |                                |                           |
| Inquisitiveness &<br>independence         |                         |                 |                          |                                |                           |
| <b>④CONCLUSION(Overall potential as)</b>  |                         |                 |                          |                                |                           |
| Teacher                                   |                         |                 |                          |                                |                           |
| Scholar (research fellow)                 |                         |                 |                          |                                |                           |
| LL.M. holder                              |                         |                 |                          |                                |                           |
| LL.D. holder                              |                         |                 |                          |                                |                           |

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_

Institution \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

E-mail \_\_\_\_\_

We appreciate the time and effort that you have taken to provide us with these comments.  
Please return this letter directly to Kyushu University OR place in a sealed envelope and return to the candidate.

Address: Admission Office of the LL.D. Program,  
Graduate School of Law, Kyushu University  
744 Motooka, Nishi-ku, Fukuoka, 819-0395 JAPAN

## RECOMMENDATION (2)

To: President of Kyushu University

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On behalf of

(Name of Applicant): \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
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|---|-------------------------|-----------------|--------------------------|--------------------------------|---------------------------|
| <b>①KNOWLEDGE</b>                         |                         |                 |                          |                                |                           |
| Intellectual ability                      |                         |                 |                          |                                |                           |
| Knowledge in subject of<br>proposed study |                         |                 |                          |                                |                           |
| General knowledge                         |                         |                 |                          |                                |                           |
| <b>②GOOD JUDGEMENT &amp; EXPRESSION</b>   |                         |                 |                          |                                |                           |
| Imagination                               |                         |                 |                          |                                |                           |
| Oral Expression                           |                         |                 |                          |                                |                           |
| Written Expression                        |                         |                 |                          |                                |                           |
| <b>③COMMON SENSE</b>                      |                         |                 |                          |                                |                           |
| Industry and<br>Perseverance              |                         |                 |                          |                                |                           |
| Emotional stability                       |                         |                 |                          |                                |                           |
| Inquisitiveness &<br>independence         |                         |                 |                          |                                |                           |
| <b>④CONCLUSION(Overall potential as)</b>  |                         |                 |                          |                                |                           |
| Teacher                                   |                         |                 |                          |                                |                           |
| Scholar (research fellow)                 |                         |                 |                          |                                |                           |
| LL.M. holder                              |                         |                 |                          |                                |                           |
| LL.D. holder                              |                         |                 |                          |                                |                           |

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_

Institution \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

E-mail \_\_\_\_\_

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Graduate School of Law, Kyushu University  
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