KYUSHU UNIVERSITY
INTERNATIONAL PROGRAMS IN LAW

JDS *LL.D.* Program
Application Guidelines
(For October 2022 Admissions)

1. Introduction

Please read the following Application Guidelines carefully before submitting an application.

Kyushu University's *LL.D.* program offers students the unique opportunity of preparing a doctoral thesis in English whilst studying at a Japanese university. Participants will pursue a closely supervised three-years program of doctoral-level research prior to submitting a final dissertation.

The doctoral thesis may be written in any field of law subject agreed in consultation with the academic supervisors and approved by the faculty.

Further details on the *LL.D.* program are available at:
http://www.law.kyushu-u.ac.jp/programsinenglish/

Please note these guidelines only cover admission for the *LL.D.* Program in Law for graduates of the *JDS program*. If you have not graduated from the JDS program at Kyushu University, you are not eligible to apply for this program.

2. Purpose of Program

Kyushu University's JDS *LL.D.* program offers students the unique opportunity of preparing a doctoral thesis in English whilst studying at a Japanese university within the framework of a JICA-sponsored JDS program.

Students are expected to write a doctoral thesis on any law-related topic within three years of enrolment. As such, the program is designed to provide students with the skills necessary to complete high-level academic research in law.

3. Subject Areas for Doctorates

The doctoral thesis may be on any law-related subject agreed in consultation with the academic supervisors and approved by the *LL.D. Faculty Committee*.
A full list of professors and their research interests can be found at:

http://www.law.kyushu-u.ac.jp/programsinenglish

4. Eligibility Requirements

For admission to the JDS *LL.D.* program, applicants must meet the following eligibility requirements:

1. In principle, all applicants must have obtained a Master's degree within the framework of the *JDS* program from Kyushu University, Graduate School of Law.
2. A good command of English. A TOEFL score of 100+ (Internet-based) or equivalent is required for non-native English speakers.
3. A citizen of a selected country that is operating the *JDS* Doctoral Program.
4. Currently employed, in a permanent position, by a government or other public agency.
5. Under 45 years old as of April 1, 2022 (i.e., born on, or after, April 2, 1976).
6. At least two years of full-time work experience as a government employee, *after obtaining a Master's degree*, at the time of the application deadline.
7. A proper understanding of the purpose of the JDS program as described in *Section 2* above and a willingness to contribute to the development of the home country after completion of the doctoral thesis.
8. An official letter from the applicant's organization giving permission to participate on the program (the "**Official Nomination Letter**").
9. Must be mentally and physically in good health.

Please note that individuals that have already received a doctoral degree at an overseas university or receive (or will receive) financial support from other foreign funding agencies are not eligible for this program.

JDS doctoral scholarships are offered in selected countries. For further information, please contact the local JDS office.

5. Application Materials

Applicants are requested to submit by registered airmail or equivalent (i.e., Federal Express, DHL etc.), **an original and one copy** of the following **Application Materials** to the Graduate School of Law, Kyushu University, **before October 29, 2021.**

Applications arriving after the deadline cannot be accepted.

Application materials:

1. Completed ***LL.D.*** **Application Form** (form attached below). Please note: (1) It is very important that the name included in *Section 1* of the Application Form is the same as the name in your passport. The Student Visa of successful applicants will be issued with the name provided in *Section 1*, and it can cause problems at immigration when entering Japan if the names are different. (2) Nationality. You must indicate if you have dual nationality and/or Japanese nationality.

2. A photocopy of **Graduation Certificate** of the last university and graduate school attended, OR a **Certified Letter** from the university at which the applicant is currently attending, stating the expected graduation date.

3. **Official School Transcript** of the last school from which the applicant graduated and that which the applicant is currently attending. The transcript should include a clear indication of the overall GPA, if the school uses a GPA system.

4. **Two Letters of Recommendation** from the supervisor in the employing body with personal knowledge of the applicant or a professor, or the Dean, from a university that the applicant has previously attended (forms attached below).

Please note: The Letter of Recommendation cannot be written by a professor of Kyushu University or former professor of Kyushu University.

5. For non-native speakers, **proof of English proficiency** must be provided. A TOEFL score of 100+ (Internet-based) or equivalent is required for non-native English speakers.

6. A **copy of any Master's thesis** that has been written in English OR a substantial piece of written work in English.

7. An official letter from the applicant's employer giving permission to participate on the JDS *LL.D.* program (the **Official Nomination Letter**).

All application materials should be typed **in English** on the attached forms or additional sheets of A4 paper.

In the event materials required above are in a language other than English or Japanese, a translation into one of these languages must be attached.

Application materials will **not** be returned to applicants.

6. Application Procedure

After receiving the application, the *LL.D.* Admissions Committee of Kyushu University may decide to hold an interview.

Interviews will be held by either SKYPE or telephone.

Applicants who pass the first screening by Kyushu University will then need to submit an application to *JICA.* Applicants should check with the local *JICA* office in their home country as to the relevant procedure and deadline.

In the event that a candidate is successful, a reference letter from a professor of Kyushu University will be provided for submission to *JICA.*

In the event that a candidate is unsuccessful, a letter will be provided from the *LL.D.* Admissions Committee explaining the reasons. Please do not contact individual professors regarding this program or the admissions procedure.

Applicants will be informed of the result of their application by the end of November 2021.

7. Tuition & Fees

All applicable university fees for this program will be covered by *JICA.*

8. Warning

Students will have their enrollment at Kyushu University withdrawn immediately in the event of **any** of the following:

- If the applicant is found to have made false statements on his/her application.
- If the applicant is subject to disciplinary measures or has been found to have no promise for academic achievement by the University.
- If the applicant is absent from the University for a prolonged period of time without permission.

9. Inquiries

Inquiries by phone cannot be accepted. Candidates may correspond by e-mail: *admission@law.kyushu-u.ac.jp*

10. Submission

Applicants are requested to submit all materials by registered airmail or equivalent (i.e. Federal Express, DHL etc.).

All application materials should be addressed to:

Admission Office of the *LL.D.* Program,
Graduate School of Law, Kyushu University,
744 Motooka, Nishi-ku,
Fukuoka 819-0395, Japan.

KYUSHU UNIVERSITY
INTERNATIONAL PROGRAMS IN LAW

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LL.D. Program Application Form

1. APPLICANT INFORMATION					
Last Name		**First**		**Middle**	
Contact Address					
Nationality		**E-mail**			
Phone			Please paste a passport sized photo here		
Age					
Date of Birth					
Gender	☐ M ☐ F				

2. EDUCATION HISTORY	
Elementary School	
Attended From – To	
Secondary School (1)	
Attended From – To	

Candidate Application Checklist: 1. Completed Application Form 2. Proof of English Proficiency 3. TWO Recommendation Letters
Date: _____ 4. Transcript from University 5. Degree Certificate 6. Master's Thesis

Secondary School (2)			
Attended From - To			
Higher Education			
Attended From-To		**Degree Awarded**	
Higher Education			
Attended From-To		**Degree Awarded**	
Total Years of Schooling	**___ Years**		
3. EMPLOYMENT HISTORY			
Name & Address of Employer			
From - To		**Position**	
Name & Address of Employer			
From - To		**Position**	

4. ENGLISH ABILITY (Please indicate your TOEFL [or equivalent] score)

5. THESIS PROPOSAL (In less than 2,000 words, please write a research proposal for a topic that is suitable for an LL.D. program. For further instructions, please see Section 3 on the web page of each program.) Please indicate how this research would contribute to your future career and development of your home country.

PROPOSED THESIS TITLE:

SUMMARY:

6. DECLARATION & SIGNATURE			
I certify that my answers are true and complete to the best of my knowledge. I have read and understood the Privacy Policy for International Students Applying for Admission at Kyushu University available at: http://www.kyushu-u.ac.jp/en/website/privacypolicy/internationalstudents If this application leads to my enrolling at Kyushu University, I understand that false or misleading information in this application may result in my enrollment at Kyushu University being terminated.			
SIGNATURE		**DATE**	

(Optional) Could you please indicate how you became aware of the LL.D. program at Kyushu University? (e.g. Internet, friend, poster, pamphlet etc.)

RECOMMENDATION (1)

To: President of Kyushu University

※To the RECOMMENDER: Please write a statement concerning the applicant, stating how long and in what connection you have known him/her, your evaluation of his/her character, your speculation on the applicant's potential for success as a graduate student and his/her potential for independent research (use space below)

On behalf of

(Name of Applicant): _____ , _____ , _____

Family First Middle

CONFIDENTIAL

IMPORTANT: Please evaluate the applicant's qualification, compared with the last 5 years students, by checking the appropriate space below, and specifying first the group with which you have compared him/her.

QUALIFICATION	Excellent (upper 5%)	Good (6-20%)	Satisfactory (21-50%)	Average or below (lower 50)	No basis for judgement
①KNOWLEDGE					
Intellectual ability					
Knowledge in subject of proposed study					
General knowledge					
②GOOD JUDGEMENT & EXPRESSION					
Imagination					
Oral Expression					
Written Expression					
③COMMON SENSE					
Industry and Perseverance					
Emotional stability					
Inquisitiveness & independence					
④CONCLUSION(Overall potential as)					
Teacher					
Scholar (research fellow)					
LL.M. holder					
LL.D. holder					

Signature_____ Date_____

Name_____

Position_____

Institution_____

Relationship to Applicant_____

Address_____

_____

Phone Number_____ Fax Number_____

E-mail_____

We appreciate the time and effort that you have taken to provide us with these comments.
Please return this letter directly to Kyushu University OR place in a sealed envelope and return to the candidate.

Address: Admission Office of International Programs
Faculty of Law, Kyushu University
744 Motooka, Nishi-ku, Fukuoka, 819-0395 JAPAN

RECOMMENDATION (2)

To: President of Kyushu University

※To the RECOMMENDER: Please write a statement concerning the applicant, stating how long and in what connection you have known him/her, your evaluation of his/her character, your speculation on the applicant's potential for success as a graduate student and his/her potential for independent research (use space below)

On behalf of

(Name of Applicant): _____ , _____ , _____

Family First Middle

CONFIDENTIAL

IMPORTANT: Please evaluate the applicant's qualification, compared with the last 5 years students, by checking the appropriate space below, and specifying first the group with which you have compared him/her.

QUALIFICATION	Excellent (upper 5%)	Good (6-20%)	Satisfactory (21-50%)	Average or below (lower 50)	No basis for judgement
①KNOWLEDGE					
Intellectual ability					
Knowledge in subject of proposed study					
General knowledge					
②GOOD JUDGEMENT & EXPRESSION					
Imagination					
Oral Expression					
Written Expression					
③COMMON SENSE					
Industry and Perseverance					
Emotional stability					
Inquisitiveness & independence					
④CONCLUSION(Overall potential as)					
Teacher					
Scholar (research fellow)					
LL.M. holder					
LL.D. holder					

Signature_____ Date_____

Name_____

Position_____

Institution_____

Relationship to Applicant_____

Address_____

_____

Phone Number_____ Fax Number_____

E-mail_____

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